



# **COTTON**

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**ELECTRIC CO-OP**

POSITION TITLE: **Crewman**

DEPARTMENT: LINE OPERATIONS

DATE: May 2017

Department: Line Operations	Salary Grade: 2-A-3
Reports To: Journeyman	Status: Nonexempt

**SUMMARY:**

Assists line crews in the construction, maintenance and operation of overhead and underground distribution lines. Reasonably responds to after-hours calls and works overtime as requested when outages occur.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

- Maintains a safe working environment by adhering to safety policies, procedures, OSHA regulations; which include the utilization of personal protection equipment, tailgate discussions and proper grounding, when applicable.
- Ensures minimum outage time by assisting line operations in action necessary to safely restore service according to established policies and procedures.
- Ensures quality of new construction by assisting line operations in performing work required for building new line, temporary services and the retirement of idle services. Performs these duties within REA & Cotton Electric specifications.
- Saves the Cooperative money by making efficient use of cooperative time and resources.
- Increases the efficiency of Line Operations by being willing to work after hours as the need arises.

- Saves the Cooperative money by maintaining equipment in good working condition.
- Complies with OSHA standard by having a thorough knowledge of the requirements and rules which must be met to be classified as a qualified employee.
- The crewman shall be required to perform any other duties assigned in order to fulfill the objectives of the cooperative.
- Responsible for assisting with the Cooperative's Vegetation Management Program.
- Communication with Cooperative Members in a courteous manner.

#### SUPERVISORY RESPONSIBILITIES

None

#### QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### EDUCATION and/or EXPERIENCE:

A high school diploma or equivalent.

#### LANGUAGE SKILLS:

Must have the ability to read and follow general written instructions. Must be able to complete work orders and communicate in written form.

#### MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

#### REASONING ABILITY:

Ability to solve practical every day problems. Must be able to interpret a variety of instructions furnished in written, oral, or schedule form.

#### CERTIFICATES, LICENSES, REGISTRATIONS:

Must obtain a valid Oklahoma Class A commercial driver license within the first four (4) months of employment unless granted a written extension by Management. Must obtain a Right of Way (ROW) certification from the Oklahoma Dept. of Agriculture within the first two (2) months of employment unless granted a written extension by Management.

#### OTHER SKILLS and ABILITIES:

Must have a certain amount of “people skills.” Ability to perform assigned task in a manner that is non-offensive to co-workers or the general public. Must live within 30 minutes driving time of the main headquarters or other agreed upon location within service territory.

#### PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the tasks of a crewman, the employee will be subjected to climbing, stooping, lifting, pulling, pushing, prolonged riding, bending, working in cramped positions, working out of a bucket looking overhead for prolonged periods, and varied weather conditions in southwest Oklahoma.

The employee shall have sufficient hearing to be able to hear arcing in an electrical device. This job requires the regular use of hands and fingers to be able to handle and feel objects, tools, and controls. Must be able to work above the head with hands and arms.

Must have sufficient upper body, shoulder, arm, and leg strength to climb a pole using pole climbing gaffs.

Must be able to lift 100 pounds and place it in the back of a pickup. Must be able to cut #4 7/1 ACSR, #2 6/1 ACSR, 8A CWC, 6A CWC, 3/6 steel, and other small wire used with 9” lineman pliers. Must be able to sleeve all sizes of wire used by Cotton Electric from 500 MCM to 8A CWC.

Must have hearing that is considered normal, (either aided or unaided).

Must have good vision, (either aided or unaided).

#### MENTAL REQUIREMENTS:

This is considered a high risk job. This type of employee will be dealing with heavy equipment and work in the proximity of potential lethal high voltage.

Employees in this position must be mentally alert and vigilant. Employees must maintain the mental capability to react quickly to sudden changes and maintain a clear understand of the task they are performing.

This employee is responsible for the safety of others and must have the capability to remain mentally attentive to their work situations.

Employees in this category must have a current CDL license and will be required to adhere the rules and regulations as defined under 49 C.F.R. Part 391 (Disqualification of Drivers) and also under 49 C.F.R. Part 391 (Qualifications of Drivers)

**WORK ENVIRONMENT:**

This job is outdoors.

**NONDISCRIMINATION:**

Cotton Electric Cooperative, Inc. is an equal opportunity employer.